

NORTH COLLEGE HILL CITY COUNCIL

**Minutes for Virtual Council Meeting, Monday, April 6, 2020 7:00 pm**

Persons wishing to address Council prior to its dealing with current legislation may do so by registering with the Clerk of Council. Please provide to the Clerk, your name, address and the issue you wish to discuss.

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**PRAYER**

**CALL TO ORDER**

**ROLL CALL** Ms. Bailey, Mr. Hedger, Ms. Underwood, Mr. Miller-Novak, Ms. Zorb, Ms. Hartman, Mr. O'Shea All present

**AGENDA** Ms. Bailey moved to approve agenda, Mr. Hedger 2<sup>nd</sup>. Motion passed 7-0

**Meeting Minutes 3-16-2020, 3-18-2020, and 3-30-202.** Mr. O'Shea inquired about possible amendments to 3-16-2020 minutes. No changes were needed. Mr. Hedger moved to approve all minutes, Ms. Bailey 2<sup>nd</sup>. Motion passed 7-0

**Communications:**

- International Institute of Municipal Clerks, regarding Continuing education professional development.
- Department of Liquor Control. All permits to sell liquor expires June1, 2020.
- Ohio Division of Liquor, Liquor permit for 1579 Goodman Ave.
- Hamilton County 2020 Budget in brief pamphlet.

**Committee Reports:**

**Budget and Finance:** As reported by Ms. Bailey have not met since last meeting. Next Monday 7:30 pm.

**City Community and Development & Recreation:** as reported by Mr. Hedger. Have not met yet. Next meeting, next Monday 6:30 pm.

**Public Safety:** As reported by Ms. Underwood. Last meeting was cancelled due to the pandemic issues. Next meeting scheduled for Monday, April 27 at 7:30 pm.

**Rules and Public Policy:** As reported by Mr. O'Shea. Last meeting was cancelled due to the "Stay at Home" orders in regards to the pandemic, Coronavirus. Next meeting is scheduled for Monday, April 27, 6:30 pm. Depending on the "Stay at Home" orders.

**Ad Hoc Reports:**

- **Chamber of Commerce** (aka Business Association). Per Mr. O'Shea;  
Executive Board met on Thursday, March 26 via teleconference and discussed:
  - a).Changes to the news
  - b).Benefits from the Southern Ohio Chambers alliance
  - c). New location for the World's Longest Yard Sale
  - d). on March 30, Mr. Mosby presented a banner from Colerain promoting restaurants that are open during this time of the Coronavirus shut down. The Chamber of Commerce liked the idea and purchased several banners for NCH, to be displayed throughout the city in support of those businesses remaining open during this time.
  - e). Next meeting of the General Member Board is May 14, depending on the COVID-19 shut down.
  - f.) Pres. Graver commented on how nice the signs looked.
- **SCHOOL BOARD** Per Mr. Miller-Novak, School is closed due to the pandemic, work assignments will be ready for student pick up next week. Food is still on going and he will let Mayor Nichols report on that.

## **ADMINISTRATIVE REPORTS**

### **Mayor:**

- Le Soup is still donating fresh produce, bread and frozen meals to the school. The Mayor would like to include the seniors of the NCH Senior Center to receive some of these meals. She hopes to have these food meals handed out from the City Center parking lot from noon to 1:00 pm.
- The Mayor thanks the community for following the stay at home guide lines maintaining health and wellness for our community.
- She is grateful to the Chamber of Commerce for the banner.
- Thanks to the Police and Fire departments keeping their departments up and running. And Public Works hard work in keeping things clean.
- Welcome to Ari Hall the new Finance Director who jumped in and got right to work on the budget.
- Tulips on the Hamilton Avenue islands are in full bloom. It makes a nice visual. Thanks to Serve NCH.

### **City Administrator:**

- Recognize that Police Chief Schrand, Fire Chief Fels, Law Director Bill Deters and the newly hired Finance Manager, Ari, Hall are present at the meeting. Ms. Hall is from Hamilton and formally a budget analyst and she jumped right in working on the budget, looking forward to working with her.
- Thanked Rick Cropper for the phenomenal work he did for our city.
- Has been in contact with Hamilton County regularly and looking at next steps for us. Our departments are being proactive keeping track of all their COVID-19 expenses and submitting to that Ms. Hall. The Application will be sent at the proper time to the government. We have already submitted our registration and are in the system at this time. He will be working closely with the Mayor to make the best decision in regards to our local finances.
- On Saturday he, along with Mr. O'Shea, Ms. Patricia Baas, and Eugene Blaylock put up the new banners, submitted by Mayor Nichols, in support of our local businesses that remain open during this pandemic shut down. It was great to work with the Chamber of Commerce and the school so people can see a united front to support our businesses.

### **LAW DIRECTOR**

- HB 197 allows us the right to have a virtual meeting and be in compliance with the Open Meetings Act and appreciated the fact that this council took it upon themselves to have a practice meeting so this one would go smoothly.
- In regards to Executive Session during this time of virtual meetings he recommend that there be 2nd platform to use i.e. conference calling. Admittedly, things are changing rapidly and will keep Council informed of any changes pertaining to this issue.
- Mr. O'Shea asked if we have conference call capabilities. Mr. deters said his office is set up for such a thing and would be available to Council if needed.

### **Call of Members:**

Ms. Bailey: Stay safe, keep social distancing. Tulips look great.

Mr. Hedger: Thanks to the Police, Fire and EMS and all essential workers. They are doing a great job. Stay safe, Stay home.

**Call of Member** con't

Ms. Underwood:

- Referred her question to Mr. Mosby. Regarding a tree trimming company on Clovernook and other streets. He said the last tree the city contracted out was on Shamrock. Duke Energy is trimming trees that are interfering with the wires.
  - Welcomed Ms. Ari Hall
  - Thanked Police, Fire and all essential workers and businesses such as Kroger's and restaurants.

Mr. Miller-Novak: Grateful to first responders, Kroger employees and business owners. It's hard, and when you see people do brave things for very little it's hard and is very appreciative. If you need help and your kids need to get through you should talk to the school. Just glad to live in a great community.

Ms. Zorb: Could someone send a picture of the tulips? She is unable to leave the house due to the Stay at Home order.

- Please listen to the Stay at Home order to make it easier for Chief Schrand and Chief Fels, and all nurses and health care workers. Please understand the spread you are potentially encouraging when you don't stay at the home. So please stay at home.

Ms. Hartman: Great job to first responders, police and all essential workers. Kroger people are keeping it pretty clean. People are out and about, walking for exercise or with their pets. It's just so nice to see that.

Mr. O'Shea: Welcome to Ms. Hall

**REMARKS FROM THE AUDIENCE:** Removed for virtual meeting

**LEGISLATION:**

Third Reading: **Resolution 03-2020**, A RESOLUTION TO AUTHORIZE THE CITY ADMINISTRATOR TO REVIEW THE POTENTIAL FOR A PARKS AND RECREATION DEPARTMENT. Mr. Hedger moved to adopt, Ms. Bailey 2nd. Motion passes 7-0.

Second Reading: **Resolution 05-2020**, A RESOLUTION TO AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE A COLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF NORTH COLLEGE HILL AND THE FRATERNAL ORDER OF POLICE, OHIO LABOR COUNCIL, INC. After the second reading there was no discussion. Mr. Mosby asked council to consider suspending the 3<sup>rd</sup> reading. This was previously an ordinance that had 2 readings and doesn't necessarily need 3 full readings as a resolution. Mr. Miller-Novak moved to suspend the 3<sup>rd</sup> reading, Ms. Bailey 2nd. Motion passes 7-0. Mr. O'Shea moved to adopt, Ms. Bailey 2nd. Motion passes 7-0. Mr. Mosby thanked members of council for passing the resolution.

**FURTHER REMARKS FROM THE AUDIENCE:** Removed for virtual meeting.

## **OLD BUSINESS:**

- Mr. Miller-Novak, gave a shout out to council to be extremely careful and thank you for coming to the meeting today and doing what is needed to be done. He cares about council very much and hopes that all take care of themselves and their family. He stated he cares for and loves council very much.
- Ms. Bailey asked Chief Fels and Chief Schrand if they would like to give a report
- Chief Fels; Appreciates all the well wishes and will pass it along to his department. Our zip code 45231 and the one that covers Northgate is the epic center of this virus in Hamilton County. Things are picking up slower than expected. At this time they have enough P.P.E. equipment, running with 6 on duty at a time until at least until the end of April. If needed longer he will let council know.
- Chief Schrand: Thank you for the well wishes. There is a great working relationship between Mr. Mosby, Mayor Nichols and the Fire Department. Its times like this that the hero's rise to the top. Chief Fels made a system for the Police Department to clean and sanitize the cruisers and the police station making things a lot easier. We share hand sanitizer back and forth, making phone calls with police, fire, Public Works and the rest of the city to make sure they are appropriately stocked so we can all continue to serve the public. Our numbers are slow in comparison to what it has been. I think that's because we are not going on lower priority runs such as over time parking (with the DMV shut down) and traffic ticket numbers are falling off. Main priorities are domestic violence and domestic troubles which are definitely increasing. And also, we of course are handling missing kid's reports and take care of our local businesses to make sure they don't prey victim in the middle of the night to other folks breaking in. Runs are down but more dangerous and this goes for the fire department as well. Every run is heightened and a lot more dangerous. Crime never takes a break. We continue to work together for the best possible outcome.
- Ms. Bailey said she still has her little free pantry and she will feed them the best she can. Chief Schrand said the school is offering free meals from 11-1 to come get food. He talks with the school every day. There are many other avenues out there to get food.
- Mr. Miller-Novak reported his wife's car was broken into and the police did a great job. And reiterated that criminals don't take a break. Kudos to the Police Department.
- Mr. O'Shea. Asked for clarification to continue the use of Zoom for future Council and Committee meetings. Ms. Bailey asked about using Google Hangouts. Ms. Zorb spoke in regards to ICRC who set up Zoom and hosted it and hopes council wants to keep ICRC and staying with the Zoom platform. If we should use another platform, it is all on us. We would host, handle, secure it, whatever needs to be done, it is on us to make sure that happens. Who among us would take on that initiative? If we deviate from Zoom we are on our own. Ms. Zorb moved to take ICRC advice and establish "the waiting room" for our next meeting. Mr. O'Shea seconded. Mr. Miller-Novak ask what "the waiting room" is. Ms. Zorb explained it is a virtual waiting room and ICRC would have to approve them prior to joining the waiting room before they can provide video input. Basically it's another layer of security. Mr. Miller- Novak agreed then. Mr. O'Shea confirmed it would still be streaming on YouTube. Ms. Zorb asked to invite Jason, the Tech guy from ICRC. Jason further explained that "waiting room" offers more control and helps to avoid Zoom bombing.

**Mr. O'Shea: Con't**

Also, the other security is, it's not an internet issue, where someone would actually have to have your device in their hands to hack it. So that is not a big security in our current setting.

President Graver then announced there is a motion on the floor to establish "the Waiting room" per ICRC recommendation and motion from Ms. Zorb and to stay with Zoom. Mr. O'shea 2<sup>nd</sup>.

Motion passes 7-0.

Ms. Zorb said she has seen a security update today already. Mr. Graver saw that as well.

- **NEW BUSINESS:** Mr. Mosby asked to introduce Ms. Hall. She thanked council for the welcome to the city and looking forward to working with everyone soon in some way shape or form.

**ADJOURNEMENT:**

Mr. Miller-Novak moved to adjourn, Ms. Zorb 2<sup>nd</sup>. Motion passed 7-0

Pres. Garver thanked everyone for doing a good job on the Zoom platform and agreed the practice run was beneficial.

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Mary Dewald, Clerk of Council

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Mike Graver, President of Council