

NORTH COLLEGE HILL 2022 FALL FAMILY FESTIVAL
SATURDAY, OCTOBER 1, 2022 – 1pm to 5pm
VOLUNTEER & VENDOR/BOOTH/DJ INFORMATION
Event Day Questions: Call/Text Anneliese Clear at 513-374-8249



ROAD CLOSURE TIME & EVENT ACCESS INSTRUCTIONS:

- **At 9:00 AM** – Goodman Ave will be closed to all “through” traffic at the YELLOW lines for the safety of the crew assembling the food court tent and inflatables.
- **VENDORS/BOOTHS/DJ** – Plan to access the event area via the driveway between Auto Zone and The Hair Palace on Hamilton Avenue [GPS: 6750 Hamilton Ave, 45224]. Proceed behind Auto Zone to the event area (BLUE arrow).
- **VOLUNTEERS** – Plan to access the event area via the east end of Goodman Ave, at Galbraith Rd, between Chase Bank and Burger King [GPS: 1555 W. Galbraith Rd, 45231]. Park and check in as directed below.

PARKING & CHECK-IN:

- **PARKING:** All VOLUNTEERS & VENDORS/BOOTHS should park in the designated PURPLE “Vendor Parking” areas. These businesses are closed on Saturday, so no customers will need to park there. Please do NOT park in designated “Customer Parking Only” parking lots. These businesses will be open on Saturday.
- **CHECK IN:** All VOLUNTEERS & VENDORS/BOOTHS/DJ - Please check in at the tent located at the BLUE star.
- **VOLUNTEERS:** Please plan to check in 30 minutes before your scheduled shift to receive instructions.
 - 11am Shift – Event Setup – Check in by 10:30am
 - 1pm Shift – Event Shift A – Check in by 12:30pm
 - 3pm Shift – Event Shift B – Check in by 2:30pm
 - 5pm Shift – Event Clean Up – Check in by 4:30pm
- **VENDORS/BOOTHS/DJ:** You may check in and begin setting up at 10am.
 - Your booth/unit must be ready for guests by 12:45pm.
 - Food Vendors will be placed on Goodman Ave, in the ORANGE area. *[The orange box is the food court tent.]*
 - Craft, Nonprofit & Community Service Booths will be placed on Goodman Ave, in the PINK area. Space is limited. Please unload quickly, then park your vehicle in either of the PURPLE “Vendor Parking” areas.
 - No moving vehicles will be permitted on Goodman Ave at any time during the event for safety purposes.